

Measures and Guidelines for the 2020 Annual General Meeting of Shareholders Amidst the spread of the COVID-19 coronavirus

1. The Company requests that the shareholders grant proxies to the Independent Directors, whose names are listed in the Proxy Form sent to the shareholders and downloadable from the Company website *Attachment No. 7*, instead of physical attendance.
2. Shareholders are offered an opportunity to submit their written inquiries relevant to the respective agenda items in advance through the channels specified in the Meeting Notice. The inquiries will be recorded in the Meeting Minutes.
3. In order to reduce congestion at the Meeting, social distancing will be observed. A space of 1.5 meters will be set between individuals at the screening point. According to the seating arrangement, the Meeting Room can accommodate **approximately 30** shareholders and/or proxies (meeting attendees). A seat number will be assigned for the attendees who have completed the registration process. The attendees are thus requested to use the seat specified for prevention and follow-up purposes.
In the event all the seats have been taken, the shareholders attending the Meeting in person are kindly requested to grant proxies to the Independent Directors instead of physical attendance in order to protect the shareholders' right.
4. The meeting attendees are requested to strictly observe the guidelines for convening the Annual General Meeting in order to prevent and minimize the risks of the spread of the COVID-19 coronavirus, as follows:
 - 4.1 The attendees must wear face masks and fill in the self-screening form before entering the Meeting venue. In cases where the attendees, including their persons in close contact, have traveled to or transited in high risk countries according to the announcements of the Ministry of Public Health, or are showing symptoms, such as a high fever, coughing, sneezing, or having a runny nose, they will be denied entry to the Meeting venue. They are also requested to strictly follow recommendations made by the officials at the screening point; otherwise they will not be allowed to enter the Meeting venue. However, they may grant proxies to the Independent Directors. Concealment of health information or travel records may be considered violation of the Communicable Diseases Act, B.E. 2558.
 - 4.2 The meeting attendees are required to pass through temperature screening at the Company's designated screening point before entering the venue. Those whose body temperature is 37.5 degrees Celsius or above are not permitted to attend the Meeting. Those who pass the screening must have a sticker attached and wear a mask throughout the Meeting, as well as clean their hands with alcohol gel provided.
 - 4.3 Those who do not pass the screening or fail to fill in the screening form will not be permitted to enter the Meeting venue.
 - 4.4 Questions raised during the Meeting shall be in writing. The question notes are to be presented to Company officials for forwarding to the Meeting Chairman.
5. Refreshments and gifts will not be provided at this Meeting.
6. In case of a situation change or imposition of additional requirements by the authorities regarding annual general meeting convening, notifications will be made through the Company website (www.mama.co.th).

The Company hereby apologizes for any delays in the screening and registration processes.